



Australian Government

Tuition Protection Service

2019 TPS Levy

Session purpose

- To inform providers about the 2019 TPS Levy
 - The components of the TPS Levy
 - Key changes for 2019 levy
 - How the TPS Levy is calculated
 - Levy collection: process and timeframe

2019 TPS Levy

Key Points

- The Overseas Students Tuition Fund (OSTF) continues to be financially robust.
- No changes (other than CPI for 2019).

How is the TPS Levy calculated And What are the Specific Changes ?



2019 TPS Levy

There are four components:

1. Administrative fee
2. Base fee
3. Risk rated premium
4. Special tuition protection

2019 TPS Levy

Administrative fee component

In 2019, the administrative fee component charges will be:

- \$109; plus
- **\$0.56** multiplied by the total enrolments for the provider for the previous year.

Base fee component

In 2019, the base fee component charges will be:

- \$219; plus
- **\$1.39** multiplied by the total enrolments for the provider for the previous year.

2019 TPS Levy

Risk rated premium component

- No changes to the specified percentage for the 2019 TPS levy collection.
- Specified percentage rate remains at 0.07%

2019 TPS Levy – Risk Factor Weightings

Risk Factors and Weights for the Risk Rated Premium Component for the TPS Levy in 2019

Risk Factor	Category	Risk Factor Weightings in 2019
Payment in arrears	All tuition fees received after full duration of the course for all registered courses	0.2
	Any amount of tuition fees received in advance of full course duration	1.0
Length of operation	Less than 1 year	2.6
	1 year to less than 2 years	1.7
	2 years to less than 3 years	1.1
	3 years to less than 5 years	0.6
	5 years or more	0.0
Volatility in overseas student enrolments		
(1) Growth in student enrolments	60% or more	3.1
	30% to less than 60%	1.0
	10% to less than 30%	0.3
	Less than 10%	0.0
OR		
(2) Decline in student enrolments	60% or more	1.5
	30% to less than 60%	0.5
	10% to less than 30%	0.2
	Less than 10%	0.0

2019 TPS Levy – Risk Factor Weightings (cont'd)

Risk Factor	Category	Risk Factor Weightings in 2019
Maximum overseas source country concentration	80% or more	3.1
	50% to less than 80%	0.7
	25% to less than 50%	0.3
	Less than 25%	0.0
Non-compliance history	Either or both of the following apply:	
	(a) There is a weighted late payment measure of 30 days or more;	2.0
	(b) The provider has been sanctioned for non-compliance under Division 1 of Subdivision A of section 83 of the <i>Education Services for Overseas Students Act</i> in the last year.	0.9
	There is a weighted late payment measure of less than 30 days but at least 15 days	0.7
	There is a weighted late payment measure of less than 15 days but at least 1 day	0.0
	There is no weighted late payment measure (payment made on time).	

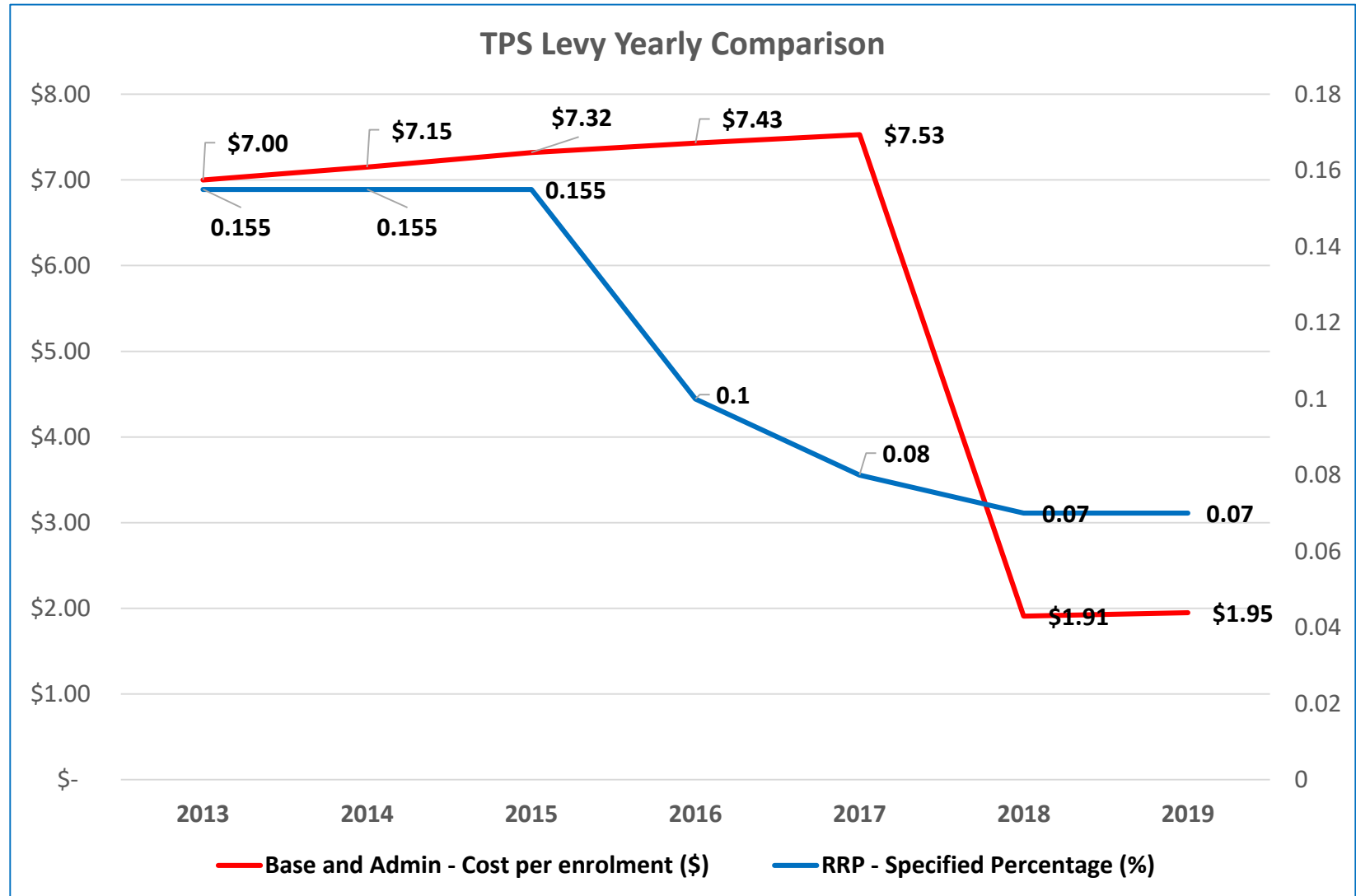
2019 TPS Levy

Risk rated premium component

- Only private/non-exempt providers are liable to pay the risk rated premium component of the TPS Levy.
- Table A providers, Government Schools and State or Territory VET institutions are exempt from this component.
- To calculate the amount Risk Rated Premium your institution will pay for 2019, use the following formula :

[Provider's Declared Income] x [Total Risk Score] x [Specified Percentage]

2019 TPS Levy Rates - History



2019 TPS Levy

Special Tuition Protection Component

- Special Tuition Protection Component of the 2019 TPS Levy has been set to **zero**.



IMPORTANT DATES

2019 TPS Levy Key Dates



2019 TPS Levy

Key Dates:

- **15 February 2019** – Request for Information/Income Declaration sent to all CRICOS providers required to pay the risk rated premium component of the TPS Levy.
- **15 March 2019** – Overseas Student Tuition Fee Income for 2018 to be submitted into PRISMS.
- **26 April 2019** – TPS Levy invoices sent via PRISMS
- **24 May 2019** – TPS Levy payment due

Income Declaration Process



2019 TPS Levy – Income Declaration

Overseas Student Tuition Fee Income Declaration

- Only declare overseas student tuition fee income received for the 2018 calendar year.
 - Specifically any income received from overseas students or intending overseas students on a **student visa**.
- **Do not** include income from students on other visa types.
- Must be declared by the PEO (or their nominee).
- Due date – **15 March 2019**

2019 TPS Levy – Income Declaration screens

2019 TPS Levy for

General Info **Income Declaration** TPS Levy Components View Payment

Declaration of Overseas Student Tuition Fee Income for

Income

Please provide details of the **Actual** income of overseas student tuition fee earned during the period from 1 January 2018 to 31 December 2018.

Please note that where a variation in income and enrolment of $\pm 20\%$ occurs, an explanation will be required.

[? Income Declaration](#)

[ARC Enrolment Export](#)

	2017	2018	Variation from 2017
Enrolments:		431.25	
* Declared Income:		\$ <input type="text"/>	

Provider's Contact Details

* Name of person completing form:

* Phone number of person completing form:

* Name of appropriate financial contact person:

* Phone number of appropriate financial contact person:

Name of Principal Executive Officer:

Phone number of Principal Executive Officer:

Enter the amount
of overseas
students tuition
fee income here

Note: the registered provider must advise the Authority in writing about any change of Principal Executive Officer within 14 days of the change being made.

2019 TPS Levy – Income Declaration screens

2019 TPS Levy for

General Info

Income Declaration

TPS Levy Components

View Payment

Declaration of Overseas Student Tuition Fee Income for Perth

Income

Please provide details of the **Actual** income of overseas student tuition fee earned during the period from 1 January 2018 to 31 December 2018.

Please note that where a variation in income and enrolment of $\pm 20\%$ occurs, an explanation will be required.

Income Declaration

	2017	2018	Variation from 2017
Enrolments:	203.00	98.00	-51.72%
* Declared Income:	\$100,000.00	\$ 1,000,000.00	900.00%

Entering an amount, the system will calculate a variation

Variation Explanation

We have identified an inconsistency between your enrolments and declared income for 2017 and 2018. Your enrolments have decreased by 51.72%, but your income has increased by 900.00%.

* Please provide an explanation of the variation in your income in the text box below:

Explanation only required if provider has either - income of \$400,000 or more or enrolments of 20 or more

Providers with an income variation of $\pm 20\%$ will be required to provide an explanation

The TPS Director may also request documentation to verify any claims

2019 TPS Levy – provider action

TPS Risk Factor Data Report – 2019 TPS Levy

The screenshot displays the TPS Levy provider action interface. At the top, a navigation bar includes links for Home, Contact Us, Training, Change My Details, Logout, and Return As Logged In User. On the left, a sidebar menu lists various sections: Information, My Organisation (with sub-items Details, Contacts, Users), Provider (with sub-items Locations, Courses, Course Variations, Add new CoE, Students/CoEs, Manage Agent, Payment Upload, Details, Contacts, Users), and Available Reports (with sub-item List of reports). A red arrow points to the 'List of reports' link. The main content area, titled 'Reports', contains a 'Select a report:' section with a tree view of report categories. Under 'Data Exports', there are 15 reports. Under 'Annual Registration Charge Exports and Reports', there are 3 reports. Under 'Reports', there are 5 reports. Under 'TPS Levy Exports and Reports', there is 1 report. A red arrow points to the 'TPS Risk Factor Data Report' link. A text box on the right contains the note: 'Note – to get a breakdown of your risk score, you must declare your overseas tuition fee income first.' Another red arrow points to the 'ARC Raw CoE Data Export' link.

Home Contact Us Training Change My Details Logout Return As Logged In User

Information

My Organisation

- Details
- Contacts
- Users

Provider

- Locations
- Courses
- Course Variations
- Add new CoE
- Students/CoEs
- Manage Agent
- Payment Upload
- Details
- Contacts
- Users

Available Reports

- List of reports

Reports

Select a report:

- Data Exports
 - CoE and Student Export
 - Course and CoE Numbers Export
 - Course Cost Comparison Export
 - Course Duration Comparison Export
 - Course Export
 - Course Location Export
 - Course Name Change Export
 - Provider And Student Defaults Export
 - Providers without GeoCode Data Export
 - Student Contact Details Export
 - Student Course Variation Export
 - Welfare Arrangement Details Export
- Annual Registration Charge Exports and Reports
 - ARC Enrolment By Student By Course Export
 - ARC Enrolment Statistics/ARC Amount Calculation
 - ARC Raw CoE Data Export
- Reports
 - CoE Statistics By Country Report
 - CoE Statistics Report
 - Individual Provider Report
 - SCV Statistics Report
 - User Statistics Report
- TPS Levy Exports and Reports
 - TPS Risk Factor Data Report

Note – to get a breakdown of your risk score, you must declare your overseas tuition fee income **first**.

TPS Risk Factor Data Report Help

To create an on-screen report with the TPS levy risk factor data, please click on the Generate report button.

Provider:

Generate Report

2019 TPS Levy

TPS Risk Factor Data Report Estimate - 2019 TPS Levy

*** Risk Factors / Risk Rated Premium Component of TPS Levy only apply to Non-Exempt providers.**

Please note: The report provides an estimate of your risk factor ratings for the TPS Levy 2019.

Should you notice any issues, please contact the TPS Operations at operations@tps.gov.au

Risk Factor 1 - Payment in arrears

Applies to: All non-exempt providers

Tuition fees received after full duration of course for all registered courses: 0.2

Any amount of tuition fees received in advance of full course duration: 1.0

Increase Risk Factor - 1.0

Risk Factor 2 - Length of operation

Applies to: Non-exempt providers who receive at least part of their tuition fees in advance of delivery of the course

Less than one year: 2.6

One year to less than 2 years: 1.7

2 years to less than 3 years: 1.1

3 years to less than 5 years: 0.6

5 years or more: 0.0

Provider was first registered on 13/08/2010 total length of operation as at 31 December 2018: 8.4 years

Increase Risk Factor - 0.0

Risk Factor 3 - Volatility in overseas student enrolments

Applies to: Non-exempt providers who receive at least part of their tuition fees in advance of delivery of the course AND have a length of operation of 5 years or more AND had at least 20 enrolments or \$400,000 in tuition fee income in 2018.

Provider is an expanding provider

60% or more: 3.1

30% to less than 60%: 1.0

10% to less than 30%: 0.3

less than 10%: 0.0

Number of enrolments in 2016 - 85.75, 2017 - 0.00, 2018 - 214.25; volatility in enrolments: 149.9%.

Increase Risk Factor - 3.1

2019 TPS Levy

Risk Factor 4 - Maximum overseas source country concentration

Applies to: Non-exempt providers who receive at least part of their tuition fees in advance of delivery of the course AND had at least 20 enrolments or \$400,000 in tuition fee income in 2018.

80% or more: 3.1

50% to less than 80%: 0.7

25% to less than 50%: 0.3

less than 25%: 0.0

In 2018 total number of enrolments: 214.25, 49.25 enrolments from Philippines; top source country concentration is 23.0%

Increase Risk Factor - **0.0**

Risk Factor 5 - Non compliance history

Applies to: All non-exempt providers

The provider has been sanctioned for non compliance under Division 1 of Subdivision A of section 83 of the Education Services for Overseas Students Act 2000 in the last year and/or there is a weighted late payment measure of 30 days or more: 2.0

There is a weighted late payment measure of less than 30 days but at least 15 days: 0.9

There is a weighted late payment measure of less than 15 days but at least 1 day: 0.7

There is no weighted late payment measure (Payment on time): 0.0

Total weighted late payment days - 0.0.

Increase Risk Factor - **2.0**

Total: 6.1

2019 TPS Levy – Estimating your TPS Levy

- Information that you will need:

- Total number of enrolments – check your 2019 ARC invoice, or run the “ARC Enrolment Statistics/ARC Amount Calculation” report in PRISMS.
 - **Add** the full (1), half (1/2) and Quarter (1/4) enrolments to get a total enrolments figure.
- The amount of Overseas Students Tuition Fee Income for the 2018 calendar year
- Total Risk Factor scores
 - Generate Risk Factor Data Report from PRISMS
- Go to the TPS Levy calculator - <https://tps.gov.au/Home/tpsLevyCalculator> to calculate an estimate.

2019 TPS Levy – TPS Levy calculator

TPS Levy Estimator

Were you a registered provider on CRICOS as at 1 January 2019?

☒ Yes

☐ No

Estimated total enrolments for the 2018 calendar year

Estimated overseas student tuition fee income for the 2018 calendar year

TPS total risk factor score (Enter '0' if you are exempt from the risk rated premium component)

calculate

2019 TPS Levy – TPS Levy calculator

Were you a registered provider on CRICOS as at 1 January 2019?

☒ Yes

☐ No

Estimated total enrolments for the 2018 calendar year

25

Estimated overseas student tuition fee income for the 2018 calendar year

500000

TPS total risk factor score (Enter '0' if you are exempt from the risk rated premium component)

2.0

calculate

2019 TPS Levy Components

(a) Administrative Fee: \$123.00

2018 total enrolments: 25

$[\$109.00] + ((\$0.56) * [25])$

(b) Base Fee Component: \$253.75

2018 total enrolments: 25

$[\$219.00] + ((\$1.39) * [25])$

(c) Risk Rated Premium Component: \$700.00

Risk rated premium component specified percentage rate: 0.0700 %

Sum of risk factor for the year: 2

Provider's overseas student tuition fees for the previous year: \$500,000.00

$[0.0700/100] * [2] * [\$500,000.00]$

(d) Special Tuition Protection Component: \$0.00

Special tuition protection component specified percentage rate: 0.0000 %

Provider's overseas student tuition fees for the previous year: \$500,000.00

$\$500,000.00 * 0.0000 = \0.00

Estimated levy for 2019 (not subject to GST): \$1,076.75

Calculation (a) + (b) + (c) + (d)

$\$123.00 + \$253.75 + \$700.00 + \0.00

2019 TPS Levy Invoice



TAX INVOICE - 2019 TPS Levy*

ABN 12 862 898 150

Document Date:	8/02/2019
Customer Reference:	
Customer Number:	
Total Due by: 29/12/2018	\$1,056.29
TPS Levy Enquiries:	operations@tps.gov.au
Accounts Receivable - Payment Enquiries:	accountsreceivable@edo.gov.au

Levy Component	Calculation	Total
Administrative Fee**	Flat Fee \$109.00 + (4.25 Enrolments x \$0.56)	\$111.38
Base Fee**	Flat Fee \$219.00 + (4.25 Enrolments x \$1.39)	\$224.91
Risk Rated Premium Specified Percentage Rate 0.08%	0.08% x 3.0 (Total Risk Factor Score) x \$300,000.00 (overseas student tuition fees for 2018)	\$720.00
	1. 'Payment in Arrears' Factor Score 1.0	
	2. 'Length of Operations' Factor Score 0.0	
	3. 'Volatility in Overseas Student Enrolments' Factor Score 0.0	
	4. 'Maximum Overseas Source Country Concentration' Factor Score 0.0	
	5. 'Non-compliance History' Factor Score 2.0	
	Total Risk Factors Score 3.0	
Special Tuition Protection Specified Percentage Rate 0.000%		\$0.00
	Net Amount:	\$1,056.29
	GST:	\$0.00
	2019 TPS Levy due by 29/12/2018:	\$1,056.29

Notes: * 2019 TPS Levy

** Education Services for Overseas Students (TPS Levies - Risk Rated Premium and Special Tuition Protection Components) Instrument 2017 can be found [here](#).

*** Education Services for Overseas Students (TPS Levies) (Administrative and Base Fees) Determination 2017 can be found [here](#).

Payment is required by the due date otherwise a late payment penalty will be incurred and your CRICOS registration may be suspended.

Payment Methods



Billir Code: 960276
Ref:

Telephone & Internet Banking - BPAY®

Contact your bank or financial institution to make this payment from your cheque, savings, debit, credit card or transaction account. More info: www.bpay.com.au

Bank Deposit Payment Details: Account Name: CRM - Department of Education and Training BSB: 062009 Account no: 120949

Payment Reference Number:

Credit card Payments - Please complete the following details and email operations@tps.gov.au

Card Type: ☐ Mastercard ☐ Visa ☐ American Express

Card number: _____ Expiry Date: _____

Name of Card Holder _____ Signature _____

Payment Amount: _____ Date: _____ Customer Reference _____

** A RECEIPT WILL NOT BE ISSUED UNLESS REQUESTED **

- The TPS Levy invoices will be sent to all providers on or around **26 April 2019**.
- Providers are given 28 days from receiving it to make their payment.
- Please ensure that your payment is made before the due date to allow for processing times. BPay and direct deposit may take around 2-3 working days.
- Late payment penalties may apply to all providers who do not have their payments processed by the due date on the invoice.

2019 TPS Levy - Resources to assist you

- Education Services for Overseas Students Act 2001 (ESOS Act) – section 26 outlines the disclosure obligations requirement on providers regarding the TPS Levy.
- Education Services for Overseas Students (TPS Levies) Act 2012 & Education Services for Overseas Students (TPS Levies)(Administrative and Base Fees) Determination 2017 outlines how the base and administrative fees are calculated.
- Education Services for Overseas Students (TPS Levies – Risk Rated Premium and Special Tuition Protection Components) Instrument 2018 - sets out the method for calculating the risk rated premium
- Education Services for Overseas Students (TPS Levies) Act 2012 (Levy exemptions) Determination 2012 (No.1) – sets out the exemptions that are applicable to the TPS Levy
- TPS Risk Factor Data Report - shows how the risk factors apply to your institution (available via PRISMS)

Contacts

Further information

- Website: www.tps.gov.au
 - Links to legislation
 - Frequently asked questions
 - News
- Email: operations@tps.gov.au

Information Session Questions

- We will now go through some FAQs and questions that are submitted by webinar participants.